



## Training and Development Privacy Notice

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This privacy notice tells you about the information we collect and process from you when you apply or register for a World Sailing training and development event or programme. In collecting this information, we act as a data controller and, by law, we are required to provide you with information about us and about why and how we use your data, and the rights you have over your data.

For more detailed guidance, please see our General Privacy and Personal Data Protection Policy.

### **What personal data do we collect?**

When you apply or register for a World Sailing training and development event or programme, we ask you for the following information:

- Name
- Gender
- Weight
- Height
- Date of Birth
- Nationality
- Sailor ID (where applicable)
- Member National Association (MNA)
- Contact information (email address, telephone number etc.)
- Passport details (only when World Sailing is booking flights on your behalf)
- Guardian contact information (for minors)
- Emergency contact information (relationship to you, telephone number etc.)
- Dietary requirements and allergies
- Details of any medical / health conditions, including details of any disabilities
- Bank details (where expenses are claimed)
- Insurance details
- Details of your education
- Curriculum Vitae (CV)

### **Why do we collect your personal data?**

We use your personal information to determine your eligibility and process your application for World Sailing training and development events and programmes. We may also use your

information to send you World Sailing News and other newsletters, via email, which contain information about World Sailing, our events, and the sport of sailing in general. Note that as World Sailing News and our newsletters are considered marketing, you may opt out of receiving this information at any time.

We also collect your personal information to ensure that in the event of a medical emergency affecting you, we can provide the emergency services with necessary information to treat you. Our use of your personal information in a medical emergency affecting you falls under the basis of 'vital interests', as set out in Article 6 of the UK GDPR.

### **How do we use your personal data that we've collected?**

We store your personal information in our database which is only accessible by our staff.

We will not use any of the personal information you provide to us to make any automated decisions that may affect you.

The above uses of information may involve the transfer of your personal data from the UK to the European Union (EU) and outside of the EU, with your consent. Where this occurs, we will always transfer your data in a secure and encrypted state. However, in the event your information is transferred to another country, it will be subject to the laws of that country, which may not always be equivalent to those in the UK or your own country. More information about international transfers of personal data can be found at paragraphs 4.14-4.17 of our General Privacy and Personal Data Protection Policy.

### **How long do we keep your personal data for?**

We keep your personal data until the event or programme you are enrolled in is complete, or until you are no longer competing in World Sailing events, whichever is the latter.

### **Your rights over your information**

Under data protection laws and the International Standard for the Protection of Privacy and Personal Information, you have rights with respect to your personal information. These rights include rights to access, rectification, restriction, opposition and deletion (in certain circumstances).

If we are processing your information based on your consent for us to do so, you can ask us to stop using your information by withdrawing your consent.

You can find more information under the UK GDPR guidelines at [www.gov.uk/government/publications/data-protection-rights-for-data-subjects/data-protection-rights-for-data-subjects](http://www.gov.uk/government/publications/data-protection-rights-for-data-subjects/data-protection-rights-for-data-subjects) and at paragraph 4.8 of our General Privacy and Personal Data Protection Policy.

### **Contact Us**

We have appointed a data protection officer (DPO) to oversee compliance with this privacy notice. If you have any queries or concerns about our use of your information, please contact the Data Protection Officer at [legal@sailing.org](mailto:legal@sailing.org).

### **Your right to complain**

If you have a complaint about our use of your information, you can contact the Information Commissioner's Office via their website at [www.ico.org/concerns](http://www.ico.org/concerns) or write to them at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9  
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